

2023 Report and Accounts for the Parochial Church Council of St. Kenelm's Church, Enstone

Aim and purposes

The Parish of Enstone is part of the Chase Benefice - a group of four rural parishes in West Oxfordshire encompassing the villages of Chadlington, Ascott-under-Wychwood, Spelsbury and Enstone.

St. Kenelm's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent of the Chase Benefice, the Revd Mark Abrey, in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St. Kenelm's Church, Enstone.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Kenelm's and the wider Chase Benefice. Working closely with the other PCCs of the Benefice, the PCC maintains an overview of worship throughout the Benefice and makes suggestions on how our services and activities can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we seek to be faithful servants of God, cherishing the past and embracing the future, as together we seek to make God's love known in our Benefice.

This involves:

- deepening our relationship with God: in worship; through discipleship and prayer; by working together for the building of God's kingdom; and enabling each person to become the person that God wants them to be.
- serving each other: out of love for each other; by recognising and encouraging the God-given gifts of the people of the Benefice for the benefit of all; being God's family in this place; and by building community within our parish and across the Benefice.
- serving our community: by maintaining our church building as a focal point for the community; through outreach; by nurturing the young; by encouraging and enabling members of the church to take part in the leadership of our community; and by offering people opportunities to meet together.

To facilitate this work it is important that we maintain the fabric of St. Kenelm's Church and seek ways to make it more inviting for worship and community groups.

At the time of the Annual Parochial Church Meeting in May 2023, there were 33 parishioners on the Church Electoral Roll.

Achievements and performance

There has been some continued effect of the pandemic on our worship, with smaller congregations, but people have been returning to Church services. We have continued to work towards our mission goals.

Deepening our relationship with God

All are welcome to attend our regular services. There is a well-established pattern of services across the Benefice each month. The PCC remains committed to offering a range of services over the course of the year that our community finds both beneficial and spiritually fulfilling. Each month we have a traditional Book of Common Prayer service at 8.00 on the first Sunday, and a more contemporary Communion service at 10.00am (Common Worship) on the third Sunday. Average numbers at services during the year were 9 at the 8.00am Eucharist, and 23 at the 10.00am service. We also have popular services at Easter, Harvest, Remembrance, and Christmas, which attract a larger congregation from the village. Our Easter service was attended by 51 people, and was followed by an Easter-egg hunt.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism, we thank God for the gift of life, and in marriage services, vows are exchanged with God's blessing. Through funeral services, friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. In Enstone we have held 8 baptisms, no weddings, and three funerals during the year.

Our annual Memorial Service for those who have died in the Benefice over recent years was held in Enstone Church, with 50 people attending. The Enstone Remembrance Day service had a congregation of 57 and raised £272 for the British Legion. Our online service for The Longest Night in December was watched by 68 people.

We held our Lent discussion groups in Chadlington Village Hall this year. These offered a simple meal, and opportunities for fellowship, with input and reflection to deepen our faith. Each week we invited speakers from a charity – The Branch, the Chipping Norton Theatre, Lawrence Home Nursing, and CRAG – to tell us about their community work, which was really interesting and enlightening. We thank Peter Silva for leading these meetings, and also those who provided and organized the suppers.

We had an Advent supper in early December, in the room in the Enstone Parish Hall, with 20 attending, and the Revd Peter Silva talking about the origins of Lent, and how we understand it now. Thanks to Gillie Galloway for the delicious pheasant stew and red cabbage.

We held a Carol Service on 18th December, with a congregation of 74, and the extended Benefice choir in very good voice. Village residents read the lessons. During the week before Christmas, Rosy Nixon and Jill Elliott led a family event in the Church, with crafting, dressing up, and a good time had by all, followed by squash (or coffee) and biscuits. This drew three families, and it is hoped that we will be able to repeat the event in the future.

The Christmas Day service was attended by 56 people.

The clergy have continued to provide online recorded services each Sunday, which include hymns, appropriate photographs, and Benefice parishioners reading the intercessions and Gospel, and supplying videoed 'Peace' greetings. Mindful of those who do not have access to the internet, these services are also accessible by phone. These are designed to be short and accessible, with prayers, a Gospel reading, and a short reflection. They have been well-received, and reach well beyond our normal worshipping community. An average of 75 people watch the recorded service each week.

Mark returned from sick leave in March 2023 and his first service in the Benefice was on Easter Day in Chadlington. Ilona remained steadfast in keeping the Benefice functioning as normally as possible during Mark's absence, for which the PCC is very grateful. With the help of visiting clergy, particularly the Revd Elizabeth Koepping and the Revd Peter Silva, as well as the Revd Brian Ford, the Revd Jackie Jones, and the Revd John Partington, we have continued to hold two weekly services in the Benefice. The Diocese has given financial support to pay for the cost of visiting clergy. In July, Ilona was granted a well earned Sabbatical, and remained off at the end of 2023.

As a Benefice we are committed to being an inclusive church community: we actively seek to offer a welcome to all, regardless of economic power, gender, mental health, physical ability, race, or sexuality. Our affiliation to Inclusive Church continues to attract people from outside the Benefice, and we have been pleased to welcome new members who have found a home among us, including those who join us online.

Serving each other

We are committed to supporting the sick, the bereaved, the housebound and those in need. Some members of our parish are unable to attend church due to sickness or age, or vulnerability to Covid. Mark has resumed visiting church members who requested it, and celebrating communion with them either at their homes or in hospital, or offering pastoral support by telephone.

During the year, the distribution of our e-Bulletin reverted to being sent out weekly and remains an important way of supporting the congregation. The WhatsApp group set up in 2020 has been a successful way of keeping up with each other, including support, encouragement, prayer, and celebration.

Many aspects of worship have lay involvement across the Benefice, such as reading, leading intercessions, music and choir, flower-arranging, cleaning, and bell ringing. We are committed to encouraging more people to share in these roles, especially as numbers have dropped since the pandemic. Since we re-opened our buildings for prayer and worship we have hired a cleaner, who lives in Enstone, to clean the church once a week.

As we have no house-for-duty priest living in the Enstone Vicarage, the Diocese continues to let the Vicarage. The PCCs had agreed that the saving of £13,500 on the Parish Share would be put into a 'Ministry Fund' and used to 'buy-in' any particular help that we might need. This has been particularly useful this year, paying for the travel costs of visiting clergy. At the year-end the unspent monies from the Ministry Fund were returned to the individual PCCs.

Serving our community

The Church of St. Kenelm provides a valuable resource for the wider community. The Church has been open daily during daylight hours, and welcomes both visitors and parishioners.

Following the completion of the restoration and re-ordering of St. Kenelm's Church in 2018, we have a beautiful building which remains as a focal point for our community. Two concerts we have held in the Church during the, raising funds for the Alzheimer's Society, and Crisis Oxford. We thank Philippa Ibbotson and Phil Hoy of Church Enstone very sincerely for their sterling work for these concerts, as well as Brian Pennington, who has organized and manned the bar.

The Enstone History Society has used the Church for its meetings each quarter, making a donation to the Church on each occasion.

The PCC is committed to safeguarding the future of this building, and is grateful to Charles Powell, Chairman of the Fabric Committee, for his tireless work on our behalf. In 2022 some repairs outlined in the quinquennial inspection were carried out and we continue to monitor the state of the lead roof. We are grateful to Enstone Church Building Endowment Trust as well as a generous private donation,

covered the cost of these repairs. Various other smaller items, including repairs to the floor tiles, remain to be completed.

The PCC supports and encourages church members in organising events in the Church. Anna Marnham continues to marshal a team of knitters, and masterminds the sale of knitted goods and cards at Easter and Christmas, raising valuable funds. We are grateful to all those who have given their time and effort.

Since his return to work, Mark has resumed taking Communion to the residents of Enstone House Residential Care Home and it is hoped to restart regular Songs of Praise services in 2024.

Helping those in need is a demonstration of our faith. We continue to support the work of the North Cotswold Community Food Bank. Since lockdown, a Benefice collection box has been available outside the Vicarage. The PCC normally supports the work of a number of charities through special collections, but, with the exception of the Royal British Legion, this has not been possible this year.

St Kenelm's participates in the Annual Oxfordshire Historic Church Trust (OHCT) Ride and Stride. The money raised helps to preserve some of Oxfordshire's 650 churches, chapels and meeting houses that are at risk of falling into disrepair, as well as supporting St Kenelm's. We are grateful to Dawn Briggs, who participated and raised funds for these causes.

Our parish magazine, *The Ensign*, is distributed monthly to all households in the parish. The magazine keeps our parishioners informed of important matters affecting the village. We continue to develop our Benefice website and making use of emails and social media to communicate not only with members of the congregation but also with a much wider cross-section of the local community.

We celebrated the Coronation of King Charles III in May, with a special Benefice service in Spelsbury Church, followed by refreshments.

In July, Chipping Norton held its first Pride event, which was a huge success. Mark and a number of members of the Benefice were pleased to be able to be part of the 'Christians At Pride' Team. Many people commented that they were pleased to see a church presence. Lots of leaflets and cupcakes were distributed, and those churches that took part agreed to meet later in the year to arrange an inclusive service.

Links with the wider Church

One member of the PCC, Rosy Nixon, sits on the Deanery Synod. This provides the PCC with an important link between the parish and the wider structures of the church. A report of the proceedings of the Deanery Synod can be found on pages 18 and 19.

Safeguarding

The PCC is committed to safeguarding children and young people, vulnerable adults and those in abusive relationships. We aim to create a safe environment where children and young people are nurtured and protected and where all people, especially those who may be vulnerable for any reason, are able to worship and pursue their faith journey with encouragement and in safety. All PCC members have completed Basic Awareness and Foundation safeguarding training as required by the Diocese.

The Benefice follows the national legal and procedural framework for safeguarding children and vulnerable adults and Church of England policy and practice. A copy of our Safeguarding Policy Statement is displayed on our noticeboard. This statement is also available on the Benefice website, along with the Parish Safeguarding Handbook [see: www.thechasebenefice/safeguarding].

We will act promptly on any complaints made and work in close partnership with police and social care services where children or vulnerable adults have been harmed or are at risk of harm or mistreatment. We provide safe recruitment, training and support to our voluntary and paid workers with children and vulnerable adults. We care for those who have been abused in the past and minister appropriately to those who have abused.

The Chase Benefice's Safeguarding Officer is Julie Benson, who can be contacted on 01608 676672, or by email at safeguarding@thechasebenefice.org.uk

The Diocesan Head of Safeguarding is Louise Whitehead, who can be contacted on 07391868478, or by email at louise.whitehead@oxford.anglican.org.

Financial review

The accounts for the year ending 31 December 2023 are set out on pages 9 to 17 of this report.

2023 was a challenging year financially. For several reasons, including the pandemic, there have been no fundraising activities for Church funds since 2019. Together with the loss of several of our generous regular donors through moving away from the Parish or passing away, this has meant that for several years, our expenditure has been greater than our income—£1,177 on unrestricted funds in the autumn of 2023. During this period, we have bridged the gap by using our reserves, which have now been expended.

The PCC understands that without a significant increase in regular donations, the long-term sustainability of the Parish is at stake. In a bid to address this, we reached out to all households within the Parish at the end of 2023, disseminating information through the Enstone Ensign and hosting meetings to raise awareness. The initial response has been encouraging, and we will continue to monitor the cash flow closely.

The PCC is deeply grateful to all our regular and other contributors. We particularly appreciate those who enrich the life of the Church and community by dedicating their time and energy to our fundraising activities.

Over the year, we have been consolidating our accounting procedures. Ashley Rogers, our Treasurer, is supported by Beth Sinclair, the Benefice Administrator, who keeps the accounts updated on the dedicated church accounting software. We are grateful to Beth and Mark for their assistance to the Treasurer.

Total receipts on unrestricted funds were £27,339 (up from £26,626 in 2022), of which £10,632 (down from £11,999 in 2022) came from planned voluntary donations, £2,126 (up from £755 in 2022) from online donations, and £207 from the Oxfordshire Historic Churches Trust 'Ride & Stride'. Total receipts on restricted funds were £15,735 (down from 2022 £19,285). Sales of cards and knitted goods - £1,600 (2022 - £1,973) and revenue from The Ensign parish magazine £1,730 (2022 - £2,585). Gift Aid reclaimed in the year amounted to £3397.

Total expenditure for the year was £46,618 (down from 2022 £56,424), of which £31,707 (2022 - £29,251) was from unrestricted funds and £14,911 (2022 - £27,172) was from restricted funds. From these total funds, General Running Expenses, including insurance, were £21,196 (2022 -£32,882), including heating oil £2,751, electricity £985, and general cleaning £1,125. As usual, our other significant items of essential expenditure were the Parish Share of £14,785 (2022 £15,087) and our share of Benefice and Clergy costs of £6,921. Expenditure on The Ensign was £2,285.

During the year, the PCC made donations from its funds of £100 towards charitable causes.

The PCC notes that producing The Ensign incurred a net cost of £1,105 mainly due to a decline in the advertising revenue. The General Fund bank account has transferred £500 to The Ensign Fund bank account to support cashflow.

The creditor of £243 is money held on account for Crisis from the concert held in 2023, which will be transferred early in 2024.

At year-end, total funds amounted to £23,573, of which £10,463 was unrestricted general funds, £2,817 designated funds, and £10,292 restricted funds. Designated funds include the sum of £2,617 held on behalf of the PCC in the Chase Benefice accounts. This sum is used for the expenses in the Benefice budget as agreed by all PCCs of the Benefice annually. A full breakdown of all funds is shown at the bottom of page 10.

Ashley Rogers, Treasurer

Reserves policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months' unrestricted payments. This is equivalent to £10,725. It is held to smooth out fluctuations in cash flow and to meet emergencies. At the year-end, a balance of £10,513 unrestricted general funds was held. As noted above, the PCC is making every effort to increase this reserve.

Volunteers

We would like to thank all the volunteers who work so hard to make our church the community it is. In particular we want to mention Charles Powell and his oversight of the fabric of our beautiful church building, and Ashley Rogers, our Treasurer. We are also indebted to all our fundraisers, especially Anna Marnham and her enthusiastic knitters. Our worship has been enhanced by our organists, Elsa Williams, Jill Greer, and Gillie Galloway, and by Rosy Nixon leading the Benefice Choir. Many volunteers give of their time and talents: bell-ringers, intercessors, readers, sides-people, coffee and cake makers, key-holders, flower arrangers, cleaners, and the Benefice Choir. To all of them we express our thanks for the essential contribution they make to the life of the parish. We still need to enlist more volunteers.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Kenelm's, the membership of the PCC consists of the incumbent (our Rector), churchwardens and members elected by those members of the congregation who are on the electoral roll of the church. All those who are members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding how the funds of the PCC are to be spent. New members receive initial training in the workings of the PCC.

The full PCC met three times during the year. In addition to these meetings, the PCC met with the other PCCs from the Benefice on two occasions.

The PCC has two committees:-

The Standing Committee. This committee, which is required by law, has power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. Members of the standing committee are The Chairman, the Vice-Chairman, the Churchwardens, the Treasurer and the Secretary.

The Fabric Committee. This committee is responsible to the PCC for general repairs and maintenance of all church property in the parish. It achieves this by the implementation of a costed work programme presented to and approved by the PCC. Additionally, the remit of the committee includes "Considering,

advising on and, if appropriate, subsequently implementing any improvements to and enhancement of the interior facilities and decoration of the church requested by the PCC.” Members of this committee during the year were: Charles Powell (Chairman), the Incumbent and the Treasurer (all ex officio). The committee has the right to co-opt additional members as it sees fit.

These committees are responsible to the PCC and report back to it regularly with minutes of their decisions. These are received by the full PCC and discussed as necessary.

Administrative information

St. Kenelm's Church is situated in Enstone. It is part of the Diocese of Oxford within the Church of England. The correspondence address is The Vicarage, Church Road, Chadlington, Oxon. OX7 3LY.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011) and a charity currently excepted from registration with the Charity Commission.

PCC members who have served at any time from 1 January 2020 until the date this report was approved are:

Ex Officio members:

Incumbent:	The Reverend Mark Abrey (Chairman)
Curate:	The Reverend Professor Ilona Cheyne
Churchwardens:	<i>Vacant</i>

Elected members:

Representative on Deanery Synod — Ms Rosy Nixon - *from May 2023*

Mr Ashley Rogers (Treasurer)

Mrs Penny Silva (Secretary)

Mrs Angela Taylor

Four vacancies

This report was approved by the PCC on 7 April 2024 and signed on their behalf by the Revd Mark Abrey (PCC Chairman).



M.E.J. Abrey

Independent Examiner's Report for the year ended 31 December 2023

I report on the accounts for the year ended 31 December 2023 which are set out on pages 9 to 17.

Respective responsibilities of Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matters have come to my attention which give me reasonable cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached..

Signed A Parker Date 19 April 2024

Alison Parker ACA
Chartered Accountant
7 Church Road
Chadlington
Chipping Norton
Oxon. OX7 3LY

Enstone PCC
Statement of Financial Activities
For the period from 01 January 2023 to 31 December 2023

	Notes	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts							
	3						
Planned giving		10,632	—	—	—	10,632	11,999
Collections and other giving		5,220	—	—	—	5,220	3,147
Other voluntary receipts		2,667	—	45	—	2,712	14,797
Gift Aid recovered		3,397	—	—	—	3,397	4,165
Other receipts		896	—	12,297	—	13,193	1,669
Activities for generating funds		3,044	—	3,330	—	6,374	6,800
Investment Income		50	—	62	—	113	20
Receipts from church activities		1,429	—	—	—	1,429	3,311
Total income		27,339	—	15,735	—	43,074	45,912
Payments							
	3						
Cost of generating funds		696	—	2,835	—	3,531	3,581
Missionary and Charitable Giving		100	—	—	—	100	100
Parish Share		14,785	—	—	—	14,785	15,087
Clergy and Benefice costs		6,921	—	—	—	6,921	4,773
Church Running Expenses		9,153	—	12,043	—	21,196	32,882
Church Major Repairs & Maintenance		—	—	33	—	33	—
Governance Costs		50	—	—	—	50	—
Total expenditure		31,707	—	14,911	—	46,618	56,424
Gains / losses on investment assets		—	47	—	—	47	2,570
Net income / (expenditure) resources before transfer		(4,368)	47	823	—	(3,497)	(7,941)
Transfers							
	2						
Gross transfers between funds - in		3,551	—	5,088	—	8,639	14,743
Gross transfers between funds - out		(5,088)	(78)	(3,473)	—	(8,639)	(14,743)
Other recognised gains / losses							
Net movement in funds		(5,905)	(30)	2,439	—	(3,497)	(7,941)
Reconciliation of funds							
Total funds brought forward		16,369	2,848	7,852	—	27,070	35,012
Total funds carried forward		10,463	2,817	10,292	—	23,573	27,070
Represented by							
Unrestricted							
General fund		10,463	—	—	—	10,463	16,369
Designated							
Accumulated Fund		—	0	—	—	0	0
Benefice Fund		—	2,617	—	—	2,617	2,570
Charitable Giving Fund		—	200	—	—	200	278
Restricted							
Bell Fund		—	—	1,061	—	1,061	1,227
Chest Restoration Fund		—	—	465	—	465	462
Church Estate		—	—	4,293	—	4,293	4,253
Churchyard Maintenance		—	—	—	—	—	1,870
Enstone Ensign		—	—	175	—	175	779
Fabric Fund		—	—	858	—	858	(5,479)
Flower Fund		—	—	—	—	—	32
Piano Fund		—	—	1,224	—	1,224	1,251
Re-ordering Project		—	—	613	—	613	646
Warmth, Welcome & Water		—	—	1,600	—	1,600	2,810

There may be minor discrepancies in the totals if the pence are not being shown

Enstone PCC

Balance sheet (Church of England)

As at: 31 December 2023

	As at 31/12/2023 £	As at 31/12/2022 £
Current assets		
Cash at bank and in hand	23,817	27,070
	<u>23,817</u>	<u>27,070</u>
Liabilities		
Creditors: Amounts falling due in one year	243	—
	<u>243</u>	<u>—</u>
Net current assets less current liabilities	23,573	27,070
	<u>23,573</u>	<u>27,070</u>
Total assets less current liabilities	23,573	27,070
	<u>23,573</u>	<u>27,070</u>
Total net assets less liabilities	23,573	27,070
	<u>23,573</u>	<u>27,070</u>
Represented by		
Unrestricted		
Unrestricted - General fund	10,463	16,369
Designated		
Designated - Accumulated Fund	0	0
Designated - Benefice Fund	2,617	2,570
Designated - Charitable Giving Fund	200	278
Restricted		
Restricted - Bell Fund	1,061	1,227
Restricted - Re-ordering Project	613	646
Restricted - Restoration Fund	—	—
Restricted - Warmth, Welcome & Water	1,600	2,810
Restricted - Enstone Ensign	175	779
Restricted - 2018 Seating Project - Chairs	—	—
Restricted - Church Estate	4,293	4,253
Restricted - Chest Restoration Fund	465	462
Restricted - Churchyard Maintenance	—	1,870
Restricted - Fabric Fund	858	(5,479)
Restricted - Flower Fund	—	32
Restricted - 2018 Seating Project - Pews & Floors	—	—
Restricted - Piano Fund	1,224	1,251
Endowment		
Endowment - CP Re-ordering Endowment	—	—
Endowment - Cape Fund	—	—
Endowment - Church Hall Fund	—	—
Endowment - Church Room Trust	—	—
	<u>—</u>	<u>—</u>
Funds of the church	23,573	27,070
	<u>23,573</u>	<u>27,070</u>

There may be minor discrepancies in the totals if the pence are not being shown

Enstone PCC

Statement of Assets and Liabilities (by fund)

As at: 31 December 2023

		Balance	Previous balance
Cash at bank and in hand			
6501: Bank current account - Asset			
Bell Fund	Restricted	202.18	1,131.19
Charitable Giving Fund	Designated	200.00	278.00
Chest Restoration Fund	Restricted	—	238.97
Churchyard Maintenance	Restricted	—	1,870.00
Fabric Fund	Restricted	780.52	(5,555.89)
Flower Fund	Restricted	—	32.01
Piano Fund	Restricted	—	1,245.00
Re-ordering Project	Restricted	—	246.03
Warmth, Welcome & Water	Restricted	1,600.00	2,810.55
General fund	Unrestricted	7,731.35	6,049.46
Agency collection	Restricted	243.63	(356.90)
		10,757.68	7,988.42
6505: Bank deposit account - Asset			
General fund	Unrestricted	2,722.14	10,319.61
Agency collection	Restricted	—	356.90
		2,722.14	10,676.51
6506: Ensign current account - Asset			
Enstone Ensign	Restricted	147.29	272.29
		147.29	272.29
6507: Ensign deposit account - Asset			
Enstone Ensign	Restricted	27.99	507.12
		27.99	507.12
6508: Appeal current account - Asset			
Re-ordering Project	Restricted	613.03	400.35
		613.03	400.35
6509: Appeal deposit account - Asset			
Bell Fund	Restricted	765.35	5.32
Chest Restoration Fund	Restricted	465.17	223.15
Piano Fund	Restricted	1,224.29	6.23
		2,454.81	234.70
6511: Church estate deposit account - Asset			
Church Estate	Restricted	4,293.59	4,253.10
		4,293.59	4,253.10
6520: CCLA (CBF) deposit account - Asset			
Accumulated Fund	Designated	0.40	0.40
Bell Fund	Restricted	94.27	91.34
Fabric Fund	Restricted	78.46	76.02
		173.13	167.76

		Balance	Previous balance
6530: Benefice Account - cash held for PCC - Asset			
Benefice Fund	Designated	2,617.46	2,570.25
		2,617.46	2,570.25
6590: Cash in hand - Asset			
General fund	Unrestricted	10.00	—
		10.00	—
Cash at bank and in hand		23,817.12	27,070.50
Agency accounts			
6699: Agency collections - Liability			
Agency collection	Restricted	243.63	—
		243.63	—
Agency accounts		243.63	—
Grand Total		23,573.49	27,070.50

Notes to the accounts

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.
2. The movements in designated, restricted and endowment funds during the year were:

A summary of the purposes of these funds is given here:

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Unrestricted							
General - General fund	16,369	27,339	31,707	(1,537)	—	—	10,463
Sub-totals	16,369	27,339	31,707	(1,537)	—	—	10,463
Designated							
AccFund - Accumulated Fund	0	—	—	—	—	—	0
Benefice - Benefice Fund	2,570	—	—	—	—	47	2,617
CGF - Charitable Giving Fund	278	—	—	(78)	—	—	200
Sub-totals	2,848	—	—	(78)	—	47	2,817
Restricted							
BellFund - Bell Fund	1,227	96	262	—	—	—	1,061
ChEstate - Church Estate	4,253	40	—	—	—	—	4,293
Chest - Chest Restoration Fund	462	3	—	—	—	—	465
Churchyard - Churchyard Maintenance	1,870	—	2,592	722	—	—	—
Fabric - Fabric Fund	(5,479)	12,256	5,917	—	—	—	858
Flower - Flower Fund	32	—	55	23	—	—	—
Piano - Piano Fund	1,251	8	35	—	—	—	1,224
Reorder - Re-ordering Project	646	—	33	—	—	—	613
WWWFund - Warmth, Welcome & Water	2,810	1,600	3,180	370	—	—	1,600
nsign - Enstone Ensign	779	1,730	2,835	500	—	—	175
Sub-totals	7,852	15,735	14,911	1,615	—	—	10,292
Totals	27,070	43,074	46,618	—	—	47	23,573

Designated Funds

Benefice Fund: represents funds held on behalf of the PCC in the Chase Benefice accounts. These funds are used for the expenses in the Benefice budget as agreed by all PCCs of the Benefice annually.

Charitable Giving Fund: represents sums set aside by the PCC from unrestricted annual income, to be dispersed to Mission and relief agencies..

Restricted Funds

Bell Fund: represents accumulated donations and appeals for the upkeep of the bells, which can only be spent for this purpose.

Church Estate: represents the balance of the historic Church Estate Trust Fund, the proceeds of which can be spent at the discretion of the PCC in line with the original terms of the Trust, namely religious education, financial support for elderly church members and the upkeep of the churchyard.

Chest Restoration Fund: represents accumulated donations for the restoration of the Church chest, which can only be spent for this purpose.

Fabric Fund: represents the donations and appeals for the upkeep of the fabric of the Church, which can only be spent for this purpose.

Re-ordering Fund: represents accumulated donations and appeals for the re-ordering project 2017/18, which can only be spent for this purpose.

Warmth, Welcome and Water: represents monies raised through fundraising activities [coffee mornings, sales of work, knitted goods and cards] for the provision of amenities to make the Church building more welcoming to visitors.

Enstone Ensign: represents monies collected from advertisers and donors for the production and publication of the monthly parish magazine, which can only be spent for this purpose.

3. Further analysis of Receipts and payments is shown on pages 16 to 18.

Analysis of income and expenditure
Selected period: 01 January 2023 to 31 December 2023

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Receipts						
<i>Planned giving</i>						
0101 - Planned giving	10,632	—	—	—	10,632	11,999
<i>Planned giving Totals</i>	10,632	—	—	—	10,632	11,999
<i>Collections and other giving</i>						
0301 - Loose plate collections	1,649	—	—	—	1,649	1,175
0302 - Loose plate collections - weddings etc.	1,157	—	—	—	1,157	604
0303 - Gift Aid - weddings etc.	—	—	—	—	—	250
0304 - Online donations	2,126	—	—	—	2,126	755
0401 - Wall box	286	—	—	—	286	362
<i>Collections and other giving Totals</i>	5,220	—	—	—	5,220	3,147
<i>Other voluntary receipts</i>						
0550 - Donations	667	—	45	—	712	14,797
0554 - Donations (Fundraising)	2,000	—	—	—	2,000	—
<i>Other voluntary receipts Totals</i>	2,667	—	45	—	2,712	14,797
<i>Gift Aid recovered</i>						
0601 - Tax recoverable on Gift Aid	3,397	—	—	—	3,397	4,165
<i>Gift Aid recovered Totals</i>	3,397	—	—	—	3,397	4,165
<i>Other receipts</i>						
0701 - Legacies	500	—	—	—	500	—
08A1 - Non-recurring one-off grants	—	—	8,000	—	8,000	733
1315 - VAT claim	396	—	4,297	—	4,693	936
<i>Other receipts Totals</i>	896	—	12,297	—	13,193	1,669
<i>Activities for generating funds</i>						
0912 - OHTC Ride and Stride	207	—	—	—	207	230
0913 - Concerts and music	1,197	—	—	—	1,197	886
0916 - Hire of church	1,340	—	—	—	1,340	1,125
0917 - Coffee mornings	300	—	—	—	300	—
1225 - Cards and knitted goods - fund raising	—	—	1,600	—	1,600	1,973
1261 - Parish Magazine donations	—	—	560	—	560	450
1262 - Parish Magazine Sponsors and advertising	—	—	1,170	—	1,170	2,135
<i>Activities for generating funds Totals</i>	3,044	—	3,330	—	6,374	6,800

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<i>Investment Income</i>						
1020 - Bank and building society interest	50	—	59	—	110	19
1021 - Interest in CCLA account	—	—	3	—	3	1
<i>Investment Income Totals</i>	50	—	62	—	113	20
<i>Receipts from church activities</i>						
1101 - Fees for weddings and funerals	1,429	—	—	—	1,429	3,311
<i>Receipts from church activities Totals</i>	1,429	—	—	—	1,429	3,311
Receipts Grand totals	27,339	—	15,735	—	43,074	45,912

Payments

<i>Cost of generating funds</i>						
1730 - Costs of fetes & other events	696	—	—	—	696	946
2510 - Bookstall costs	—	—	—	—	—	150
2520 - Magazine Production costs	—	—	550	—	550	540
2521 - Magazine Printing Costs	—	—	2,285	—	2,285	1,945
<i>Cost of generating funds Totals</i>	696	—	2,835	—	3,531	3,581
<i>Missionary and Charitable Giving</i>						
1850 - Home mission	100	—	—	—	100	100
<i>Missionary and Charitable Giving Totals</i>	100	—	—	—	100	100
<i>Parish Share</i>						
1910 - Ministry parish share etc	14,785	—	—	—	14,785	15,087
<i>Parish Share Totals</i>	14,785	—	—	—	14,785	15,087
<i>Clergy and Benefice costs</i>						
2101 - Clergy expenses	—	—	—	—	—	89
2102 - Benefice expenses	6,264	—	—	—	6,264	4,046
2105 - Benefice Ministry Fund	657	—	—	—	657	597
2180 - Miscellaneous costs	—	—	—	—	—	40
<i>Clergy and Benefice costs Totals</i>	6,921	—	—	—	6,921	4,773
<i>Church Running Expenses</i>						
2301 - Church running - insurance	3,732	—	—	—	3,732	3,449
2310 - Church Broadband	261	—	—	—	261	140
2320 - Organ / piano tuning	—	—	35	—	35	120
2322 - Music	127	—	—	—	127	110
2323 - Flowers	—	—	55	—	55	27
2330 - Church routine maintenance and cleaning	1,567	—	7,023	—	8,591	23,158
2331 - Cleaning	1,125	—	—	—	1,125	1,057
2340 - Upkeep of services	505	—	—	—	505	136
2350 - Upkeep of churchyard	435	—	2,592	—	3,027	475
2401 - Church running - electric	581	—	404	—	985	535
2430 - Church running - oil	818	—	1,932	—	2,751	3,671
<i>Church Running Expenses</i>	9,153	—	12,043	—	21,196	32,882

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<i>Totals</i>						
<i>Church Major Repairs & Maintenance</i>						
2703 - Re-ordering Project	—	—	33	—	33	—
<i>Church Major Repairs & Maintenance Totals</i>	—	—	33	—	33	—
<i>Governance Costs</i>						
2601 - Governance costs examination/audit fee	50	—	—	—	50	—
<i>Governance Costs Totals</i>	50	—	—	—	50	—
Payments Grand totals	31,707	—	14,911	—	46,618	56,424

There may be minor discrepancies in the totals if the pence are not being shown

Chipping Norton Deanery Report for 2023

The Chipping Norton Deanery is in the Dorchester Archdeaconry in the Diocese of Oxford, which covers the Counties of Berkshire, Buckinghamshire and Oxfordshire – which by geography and population is one of the largest in England and Wales but nevertheless includes many much smaller parishes with populations of 500 – 700 or less - at least 68 with a population under 200.

We continue to thank God for the many blessings bestowed upon us, for the beautiful place in which we live, for our homes, our families and our churches and above all for the peace in which we live when much of the world is stricken by war, and for God's love that surrounds us every day in every way.

The Deanery has had a busy year, in many cases still trying to get back to normal after the pandemic which changed so much in 2020 and 2021 and continues to have an effect upon all our lives. The Synod met three times: 15th March, 22nd June and 30th October, each time at All Saints, Churchill.

At the March Meeting The Area Dean, David Salter, and I talked about the Area Deans and Lay Chairs Conference, Diocesan Synod and the Mission Action Plan (MAP), as well as discussing the programme for the year, and, of course, the Parish Share. In June there were the elections for the next triennium: Lay Chair, Deanery Treasurer, Deanery Administrator and a representative of the retired clergy (Catherine Hitchens, Brian Ford, Samantha Saw and Peter Silva). The elections to come in to force on 1st July. Elections over we discussed the approaching Cathedral visit and more about the MAP and Pilgrimage Walks. On 30th June we went to Christ Church Cathedral where we enjoyed a conducted tour, an excellent tea and a glorious Evensong and bumped into our previous Area Dean, the Revd Canon Sally Welch in her new role. At our third Synod, 30th October, we talked again about the Parish Share and agreed the invitation to be issued to Bishop Gavin and Archdeacon David to come to our first Synod of 2024 to put both sides of Living in Love and Faith - known for short as LLF, the same-sex marriage question. After that we enjoyed the delicious supper organised by Sam with the opportunity to chat and get to know each other.

Our excellent Deanery Treasurer, Brian Ford, told the October Synod that he would be standing down in 2024 – and so we are looking for a volunteer Deanery Treasurer and, if possible, a deputy deanery treasurer – in fact, two volunteers!

The subject of the Parish Share continues to be a thorny one, on which the long term effects of covid are beginning to show. I know you all do your best, but please keep it top of the list of things to pay, not somewhere near the bottom.

I do urge those who are Churchwardens and PCC Secretaries to keep well acquainted with the Church Representation Rules, to attend the very good training and information days which the Diocese organises, and to fully understand your role. It is quite surprising to discover things of which you have previously no knowledge whatsoever and I would say essential if you are in a vacancy and need to know exactly what you will be responsible for when your vicar or rector has left for pastures new. Above all the training days show you that you are not alone, there will be someone at Church House who can help and who is only too willing so to do.

Bishop Gavin continues his regular get-togethers for the eleven Lay Chairs of the Dorchester Area, usually on zoom. We do have the opportunity to talk about what our Deaneries are doing, but I will admit I prefer in-person meetings with the opportunity of picking your fellow Lay Chairs' brains for ideas and information. We meet once a year for a relaxed social.

The Area Dean and I meet regularly to exchange information and discuss matters, and I find these meetings extremely helpful – I hope he does too. My thanks go David and to Brian, for his exemplary work, and to Sam Shaw, our brilliant Administrator, who is so good at reminding us all of our duties in our various roles – gone are the days of my youth when PCCs seemed to do more as or less as they pleased.

On a personal level I have continued to write Lay Chair letters to keep everyone in touch between Synods, and, I hope, encourage everyone in all their endeavours.

This Report will be on your agenda at your APCM -- I do hope you will have a good attendance, that you will be able to fill all your Offices, and that you are looking towards the challenges of 2024 with relish.

Catherine Hitchens

Lay Chair – Chipping Norton Deanery